

## **Virginia Technology and Engineering Education Association 2017-2018 Elections**

### **VTEEA Secretary Nominations**

The VTEEA Elections Committee is seeking dedicated members to serve on the board of directors in the position of Secretary.

#### **Secretary Responsibilities:**

The Secretary records all minutes of Association business and disseminates minutes of the respective meetings to the Board of Directors and to Committee Chairpersons, as applicable, within three weeks after meeting. The secretary serves on the board of directors for a one year team.

Interested volunteers should email Debra E. Shapiro by January 4, 2017 at the following email address: [debrashapiro@verizon.net](mailto:debrashapiro@verizon.net)

Please note that only active members of the VTEEA may serve on the board.  
Thanks for all you do!

### **VTEEA President-Elect Nominations**

The VTEEA Elections Committee is seeking dedicated members to serve on the board of directors in the position of President-Elect. The President-Elect shall be elected to serve one year as President-elect, followed by one year as President, plus one additional year on the Board of Directors as Immediate past president.

#### **President-elect Responsibilities:**

The President-elect shall lead the staff development and program Committee, monitor and advises, in consultation with Executive Committee, the activities of Standing Committees, and assumes the responsibility of the office of President in event of absence, resignation or removal from office of the President. Lastly, he collects Annual Reports from each Committee to transmit to President for compilation in President's Annual Report to the membership.

Interested volunteers should email Debra E. Shapiro by January 4, 2017 at the following email address: [debrashapiro@verizon.net](mailto:debrashapiro@verizon.net)

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### **VTEEA Vice-President Nominations**

The VTEEA Elections Committee is seeking dedicated members to serve on the VTEEA board of directors in the position of Vice-President.

**Vice-President Responsibilities:**

The Vice-President shall be Chairperson of the Membership Committee and shall initiate, conduct and coordinate activities designed to increase Association membership. The Vice-President also serves on the Executive Committee of the Board of Directors. The Vice-President serves on the board of directors for a one year term.

Interested volunteers should email Debra E. Shapiro by January 4, 2017 at the following email address: [debrashapiro@verizon.net](mailto:debrashapiro@verizon.net)

Please note that only active members of the VTEEA may serve on the board.  
Thanks for all you do!

Sincerely,

*Debra*

Debra Shapiro  
Immediate Past President